Model of Care-Provider Program

This Model of Care Program only applies to those Members enrolled in Freedom and Access plans

Developed by: Quality Improvement
Revised: 09/24/2015
EC Internal Approval_086_MOC_Provider Program_10152015
Model of Care - Provider Program
### Key Terms and Acronyms

<table>
<thead>
<tr>
<th>Term / Acronym</th>
<th>Definition</th>
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</thead>
<tbody>
<tr>
<td><strong>Dual Special Needs Plans (D-SNPs)</strong></td>
<td>A type of Medicare Advantage Coordinated Care Plan focused on dual-eligible Medicare beneficiaries. D-SNPs offer the opportunity of enhanced benefits by combining Medicare and Medicaid cost sharing and/or benefits available. D-SNP providers will help dual eligible members access needed services through both their Medicare and Medicaid wraparound benefits for which they are eligible.</td>
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<tr>
<td><strong>Health Risk Assessment (HRA)</strong></td>
<td>The HRA is a tool used to determine the Member’s level of health and functioning.</td>
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<td><strong>Individualized Care Plan (ICP)</strong></td>
<td>Developed by the Interdisciplinary Care Team based upon the HRA and comprehensive assessment of the member, with input from the member/caregiver, provider(s), and a care manager.</td>
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<tr>
<td><strong>Interdisciplinary Care Team (ICT)</strong></td>
<td>The ICT includes the member’s care manager, caregiver (if applicable), primary care physician, and any other health care professional providing care to the member. Examples of health care professionals are the member’s pharmacist, specialist providers, nurses, etc.</td>
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<td><strong>Medicare Improvements for Patients and Providers Act (MIPPA)</strong></td>
<td>Passed by Congress, the Medicare Improvements for Patients and Providers Act (MIPPA) amends the requirements applicable to Special Needs Plans (SNPs) for plan years as of January 1, 2010. MIPPA includes new policies requiring Medicare Advantage plans to institute accountability measures to reduce health disparities through increased access to preventive and mental health services.</td>
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<td><strong>Special Needs Plans (SNPs)</strong></td>
<td>A type of Medicare Advantage Coordinated Care Plan focused on certain vulnerable groups of Medicare beneficiaries including:  - Institutionalized  - Dual-eligible  - Beneficiaries with severe or disabling chronic conditions  SNPs are designed to improve care for Medicare beneficiaries with special needs through improved coordination and continuity of care.</td>
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Objectives

• Upon completing this training, clinical personnel will be able to:
• Describe Easy Choice Health Plan Model of Care (MOC) Program
• Explain the member experience related to Easy Choice’s MOC Program
• Identify what provider participation is needed to make Easy Choice Health Plan’s MOC Program a success
• Locate supplemental documentation relating to Easy Choice Health Plan’s MOC Program including:
  • The provider notice
  • The D-SNP Model of Care Self-Study Program
  • A sample care plan
• Attest they were presented with, read, and understood the educational materials for the Easy Choice Health Plan Model of Care for D-SNP members
Model of Care Overview

- Our Model of Care Program helps to improve Easy Choice Health Plan’s dual-eligible members’ access to services and coordination of care.

- The Medicare Improvements for Patients and Providers Act (MIPPA) of 2008 includes:
  - New policies to “reduce racial and ethnic health disparities” within the Medicare population.
  - New accountability measures for Medicare Advantage (MA) plans to “increase access to preventive and mental health services.”
  - D-SNP’s and providers will help dual-eligible members access needed services through both their Medicare and Medicaid wraparound benefits for which they are eligible.
Model of Care Overview

• Our focused Model of Care Program targets dual-eligible members enrolled in one of our Dual Special Needs (D-SNP) Plans:
  – Access D-SNPs are available in Fresno, San Joaquin and Stanislaus Counties
  – Freedom D-SNPs are available in Los Angeles County.

The program targets improvement by:

– Coordinating care through Case Management

– Coordinating Transitions of Care across health care settings and providers

– Providing access to preventive health services including medical, social and mental services designed to improve member health
The Member Experience
All Easy Choice Health Plan D-SNP Members will be outreached to receive a comprehensive Health Risk Assessment (HRA) to identify individual needs.

- The HRA determines the member’s level of health and functioning by using this and a comprehensive assessment conducted by a case manager.
- Easy Choice Health Plan, with the help of the member/designated caregiver and the member’s provider(s), develops an ICP for each D-SNP member.
- To view the HRA, type the address below into your web browser address bar – http://www.easychoicehealthplan.com/pdfs/SNP/2014/Sample%20Health%20Risk%20Assessment.pdf
Each HRA is reviewed by a case manager to:

- Assess the member’s current medical and psychosocial needs
- Identify members of the Interdisciplinary Care Team (ICT)

The ICT is comprised of:

- Member’s case manager
- Member/caregiver (if applicable)
- Primary care physician (PCP)
- Any other health care professional providing care to the member including:
  - Member’s pharmacist, any specialist providers, nurses, etc.
  - Anyone the member wishes to attend (e.g., spouse, children)
The Member Experience – Case Management

• If the case manager is unable to contact the member once the initial HRA is completed or the member refuses to enroll in care management:
  
• A clinical review of the HRA will be performed, an ICP will be developed based on the findings and the PCP will be sent a letter and a copy of the ICP for further review.
The Member Experience – Case Management

- Following the HRA, all D-SNP members who choose to participate in the Case Management Program will:
- Complete a Comprehensive Assessment, conducted by a case manager, to be used with the HRA and Clinical Practice Guidelines to develop the Individualized Care Plan (“care plan”).
- Participate with a case manager to develop and agree upon their care plan. This will be shared with the members of the ICT for input and finalization of the member’s care plan.
- Receive regular telephonic contact with their assigned case manager to monitor progress/regression towards goals of the care plan.
- Benefit from ongoing communication between the case manager and other members of the ICT.
- Receive at minimum, an annual HRA.

| Low | Medium | High |

Note: Members can expect to move “up” or “down” the continuum of care based on their changing health care needs
Model of Care – Provider Version

Provider Participation
What If no case management?

D-SNP members who can’t be contacted by Easy Choice Health Plan or who refuse the Case Management Program:

• Will have an initial communication plan created and sent to their usual practitioner to:
  – Obtain additional information about the member
  – Individualize the member’s care plan.

• We encourage the PCPs to discuss case management participation with their members and refer them to us at any time

Care Transitions

• All D-SNP members who undergo a transition of care from one setting to any other setting will receive:
  – Communication from case management
  – Contact after discharge from one level of care to the next or home
  – Education on transition and transition prevention

• Providers will receive communication about the member’s transition and any other status changes related to the member’s health.
Ongoing participation from members and providers is essential to the success of the MOC program.

As the medical home for D-SNP members, you are a necessary participant on the member’s ICT.

Easy Choice Health Plan requests your ongoing participation to ensure that D-SNP members have comprehensive access to services and meaningful coordination of care.
You as a provider, are responsible for:

• Reviewing the proposed care plan faxed for each Easy Choice Health Plan D-SNP member for whom you provide care

• Providing any necessary additional information about the member’s care to ensure that the care plan is complete and accurate

• Updating each care plan when necessary by faxing any changes or additions back to Easy Choice Health Plan

• Discussing the care plan with each Easy Choice Health Plan D-SNP member for whom you provide care

• Communicating with the ICT as requested to ensure optimal coordination of care and transition of care for the member

• Encouraging member participation in case management
 Provider Participation - Communication

- You will receive member care plans throughout the year for existing and new members, including each time the care plan is updated.
- Both members and providers can expect communication in the following ways:
  - Mail
  - Telephone
  - Fax (providers only)
- Your participation ensures the member understands their care plan and receives needed care.
- Case managers will facilitate regular communication with the provider on behalf of the members.
- To reach Easy Choice Health Plan’s Case Management Department, call 1-866-999-3945 Monday- Friday, 8:00 a.m. to 5:00 p.m.

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Supplements

• Easy Choice Health Plan has provided Model of Care supplements to aid your participation.

• These supplements can be found on the Easy Choice Health Plan.com website.

• To access these materials, follow these instructions:
  – Type the address below into your web browser address bar
    ▪ http://www.easychoicehealthplan.com/provider.php
Provider Notice (Letter)

• Is a notice sent via fax to all PCPs of Easy Choice Health Plan D-SNP members.

• If you did not receive the fax, please provide a correct fax number to your representative to ensure you receive important notifications in the future.

• Please select the appropriate state resources for the most accurate information.

A copy of this document can be found on the Easy Choice Health Plan Website.
Supplements

D-SNP Model of Care Self-Study Program

Is a quick reference tool outlining your responsibilities

A copy of this document can be found on the Easy Choice Health Plan Website

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<th>COMPREHENSIVE HEALTH RISK ASSESSMENT</th>
<th>INDIVIDUALIZED CARE PLAN</th>
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<td>Easy Choice Health Plan D-SNP (Dual-Eligible Special Needs Plan) members will receive a comprehensive health risk assessment (HRA) within 90 days of becoming a member. They will receive an HRA each year thereafter.</td>
<td>An individualized care plan will be developed based on the findings from the completed HRA and shared with the treating physician(s). Upon receipt of the care plan, you should:</td>
</tr>
<tr>
<td>1. Each HRA is reviewed by an Easy Choice case manager. The HRA will also be used to identify members to be assigned to an interdisciplinary care team.</td>
<td>1. Review and discuss the plan with the D-SNP member (and caregiver if appropriate).</td>
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<tr>
<td>2. The D-SNP member will be assigned a classification level based on the HRA. This level can change, with any health status or change the D-SNP member may experience:</td>
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<td>- Levels 1 has a higher level of health and functioning</td>
<td></td>
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<tr>
<td>- Levels 2 and 3 have higher health risk and require additional attention</td>
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<tr>
<td>3. HRA results will be used to develop an individualized care plan for each D-SNP member.</td>
<td>2. Update the plan if you feel changes are needed. The must be done when the D-SNP member has any change in health status, such as new diagnoses, planned or unplanned hospitalizations, or a change in the level of care.</td>
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<tr>
<td>3. Submit the documentation once the plan is updated. Fax it back to the member on the care plan. If no changes are required, there is no need to fax back.</td>
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<td>Each D-SNP member enrolled in Case Management will be assigned to an interdisciplinary care team (ICT) made up of a PCP and a case manager. The team may also include specialists, pharmacists, nurses, social workers, caregivers, etc.</td>
</tr>
<tr>
<td>1. The case manager will create and distribute the care plan, coordinate care with members of the ICT, and oversee Case Management activities.</td>
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<tr>
<td>2. Easy Choice asks providers to participate in all care planning and ICT activities to deliver optimal care to the D-SNP member.</td>
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Supplements

Sample Care Plan

This is a sample of an Easy Choice Health Plan care plan and letter and what information is included.

A copy of this document can be found on the Easy Choice Health Plan Website.
Interdisciplinary Care Team Composition
After completing this training, you should now be able to:

- Describe Easy Choice Health Plan’s Model of Care (MOC) Program
- Explain the member experience related to Easy Choice Health Plan’s MOC Program
- Identify what provider participation is needed to make Easy Choice Health Plan’s MOC Program a success
- Locate Supplemental Documentation relating to Easy Choice Health Plan’s MOC Program including:
  - The provider notice
  - The D-SNP Model of Care Self-Study Program
  - A sample care plan
- Attest you were presented with, read, and understood the educational materials for the Easy Choice Health Plan Model of Care for D-SNP members
Training Completion Attestation

We hope you have found the Model Of Care Training helpful

• There is one last step in completing this training: the attestation
• For reporting purposes, you must now verify that you have completed this training.
• If you do not complete the attestation form for this training, our reporting will indicate you have not completed this requirement and **YOU WILL NOT BE IN COMPLIANCE**.
  – To send the attestation follow these instructions:
    – 1. Print the **Attestation Form** (on the next slide)
    – 2. Complete the **Attestation Form**
    – 3. Scan and save the completed **Attestation Form** to your computer
    – 4. Return to your IPA/Medical Group Representative

We very much appreciate your collaboration and the care and services you provide to your patients – our members.
I attest that I have received and read the WellCare/ Easy Choice Health Plan Model of Care (MOC) training. (Centers for Medicare and Medicaid (CMS) Regulation 42 CFR §422.102(f)(2)(ii).

I attest that I am willing to participate in the MOC requirements for the members for whom I provide care. Such activities may include providing information to the Case Manager, updating the care plan when necessary, discussing the care plan with the ECHP Case Manager and communicating with the Interdisciplinary Care Team as requested.

Signature: ____________________________________ Printed Name: ____________________________________

Date: ___________________________ Organization Name: ____________________________________

Return this attestation to your IPA Medical Group's Representative for Easy Choice Health Plan

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Attestation for Model of Care Training - IPA/Medical Group

• I attest that my organization and its contracted providers have received the WellCare/ Easy Choice Health Plan Model of Care (MOC) training. (Centers for Medicare and Medicaid (CMS) Regulation 42 CFR §422.102(f)(2)(ii).

• I attest that my organization has established a mechanism for compliance with the provider training requirement.
  • Your organization must establish a process for compliance, including but not limited to: dissemination to providers the WellCare / Easy Choice Health Plan MOC training, maintenance of all documentation including rosters, and a process for annual re-training.

• I attest that within sixty (60) days receipt of this notice, my organization will provide to WellCare / Easy Choice Health Plan a roster of all providers who received the training and a signed Attestation for WellCare / Easy Choice Health Plan Model of Care Training.
  • Providers that render services for members in the Dual-Special Needs Program (D-SNP) program are required to take the WellCare/ Easy Choice Health Plan MOC training.

Signature: _____________________________ Printed Name: _____________________________
Date: ________________ Organization Name: ________________________________

Return this attestation to your Easy Choice Health Plan Representative via email: ECProviderAttestations@wellcare

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