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## ***PROVIDER BULLETIN***

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### **CREDENTIALLED PROVIDER REQUIREMENTS**

*The following policy reminder outlines the Preferred IPA of California credentialed provider requirements for services rendered to Preferred IPA members. Failure to properly follow these policies and procedures may result in nonpayment of claims.*

#### **POLICY**

Preferred IPA of California adheres to the credentialing requirements of the health plans and regulatory agencies. All physicians, allied health professionals, ancillary providers or other providers of medical service are required meet the IPA's credentialing requirements and receive a notice of approval from the Preferred IPA of California credentialing committee prior to rendering care to the IPA's members.

#### **PROCEDURE**

- **Primary Care** – all primary care physicians and allied health professionals must be credentialed by Preferred IPA prior to rendering in office care to the IPA's members. Claims and encounter data submitted by non-credentialed providers will be denied and returned to the PCP as an invalid submission.
- **Specialty Care** – all specialist physicians and allied health professionals must be credentialed by Preferred IPA prior to rendering in office care to the IPA's members. Claims submitted by non-credentialed providers will be denied as these services are not authorized. Non-credentialed specialists practicing in the office of a credentialed specialist may not see Preferred IPA members, claims will be denied as not authorized.
- **Ancillary Providers** - all ancillary providers must be credentialed by Preferred IPA prior to rendering care to the IPA's members. Claims submitted by non-credentialed providers without prior authorization will be denied.

**Failure to follow these policies and procedures may result in non-payment of claims.**

***Please retain this document for future reference. Additional copies may be printed by visiting our website at [www.preferredipa.com](http://www.preferredipa.com).***

**If you have any questions, please contact Provider Relations:**

**(818) 265-0800 Ext 562**

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